



**@ASK Training**  
Attitude | Skills | Knowledge



**2-DAYS**

# IT Project Management



Course Code: TGS-2024046016 (SCTP)  
TGS-2025060538 (Non-SCTP)

@ASK Training is a Private Education Institution (PEI) accredited by the Ministry of Education (MOE) and also a Continuing Education and Training Centre (CETC) accredited by SkillsFuture Singapore (SSG), offering a diverse range of courses from Infocomm Technology (ICT) to Digital Marketing, with up to **90% funding**.

# LEARNING OUTCOMES

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- Discuss key elements of the project management framework, including identifying the project stakeholders, common tools and techniques, and defining project success.
- Discuss the role of project managers.
- Outline the framework for project integration management, including the creation of a project charter to initiate projects formally and the development of Project
- Management Plans, emphasising their content and formulation methods.
- Explain how project execution relates to planning, the process of monitoring and controlling a project, and the significance of developing and adhering to robust procedures for project closure.
- Detail the process of planning scope management and the methods for collecting and documenting requirements.
- Explain the process of developing a Work Breakdown Structure (WBS) and the importance of controlling project scope.
- Outline the process of planning schedule management and defining activities essential for developing project schedules.
- Demonstrate the use of tools for activity duration planning and the application of Gantt charts for schedule planning and tracking updates.
- Describe the concept of risk in project management, including the process of identifying risks, and the creation of a risk register and risk report.
- Discuss qualitative risk analysis and how to calculate them.
- Discuss the methodologies for monitoring project risks and addressing them through various risk response strategies.
- Evaluate the three methodologies by discussing their purposes and comparing their advantages.

# **COURSE OUTLINE**



## **Learning Unit 1: Introduction to Project Management**



## **Learning Unit 2: Project Integration Management**



## **Learning Unit 3: Project Scope Management**



## **Learning Unit 4: Project Schedule Management**



### **Written Assessments**

- Candidates are to answer all questions and receive a minimum grade of 50% and above (out of 100%) to demonstrate competencies in Learning Units (LU) 1 to 6.
- Candidates are to construct a Project Charter, Project Plan, Project execution and Project closure and receive a minimum grade of 50% and above (out of 100%) to demonstrate competencies in Learning Units (LU) 1 to 6.

# **COURSE OUTLINE**



## **Learning Unit 5: Project Risk Management**



## **Learning Unit 6: Type of Project Management Methodologies**

# **IT-TOOLS COVERED**



## **Microsoft Project**



Call

**6484 6723**



Whatsapp

**9430 3852**



Email

[information@asktraining.com.sg](mailto:information@asktraining.com.sg)

### **Location:**

8 Jurong Town Hall Road  
#27-01 The JTC Summit  
Singapore 609434

# Course Fees & Funding

**S\$750**

(exclusive of  
9% GST)

## PROGRAMME FEE AFTER ELIGIBLE SSG SUBSIDIES:

From **S\$95.25**

(inclusive of 9% GST) after 90% SSG Subsidies



### Self-Sponsored

**Course Fee**  
before Subsidy and GST

### Eligible Funding

**Nett Fees Payable**  
incl. 9% GST

Singapore Citizens  
**40 years old and above**

**S\$750.00**

**90%** SkillsFuture  
Funding

**S\$95.25**

Singaporean Citizens,  
PRs or LTVP+ Holders  
**21 years old and above**

**70%** SkillsFuture  
Funding

**S\$245.25**



### Company-Sponsored

**Course Fee**  
before Subsidy and GST

### Eligible Funding

**Nett Fees Payable**  
incl. 9% GST

**Small-to-Medium  
Enterprise (SME)**  
Singaporean Citizens,  
PRs or LTVP+ Holders  
≥ 21 years old

**S\$750.00**

**90%** SkillsFuture  
Funding

**S\$95.25**

**Non-SME**  
Singaporean Citizens,  
PRs or LTVP+ Holders  
≥ 21 years old

**70%** SkillsFuture  
Funding

**S\$245.25**

**Non-SME**  
Singaporean Citizens  
≥ 40 years old

**90%** SkillsFuture  
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**S\$95.25**



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