



@ASK Training
Attitude | Skills | Knowledge



2-DAYS

IT Project Management



Course Code: TGS-2024046016

@ASK Training is a Private Education Institution (PEI) accredited by the Ministry of Education (MOE) and also a Continuing Education and Training Centre (CETC) accredited by SkillsFuture Singapore (SSG), offering a diverse range of courses from Infocomm Technology (ICT) to Digital Marketing, with up to **90% funding**.

LEARNING OUTCOMES

- Discuss key elements of the project management framework, including identifying the project stakeholders, common tools and techniques, and defining project success.
- Discuss the role of project managers.
- Outline the framework for project integration management, including the creation of a project charter to initiate projects formally and the development of Project
- Management Plans, emphasising their content and formulation methods.
- Explain how project execution relates to planning, the process of monitoring and controlling a project, and the significance of developing and adhering to robust procedures for project closure.
- Detail the process of planning scope management and the methods for collecting and documenting requirements.
- Explain the process of developing a Work Breakdown Structure (WBS) and the importance of controlling project scope.
- Outline the process of planning schedule management and defining activities essential for developing project schedules.
- Demonstrate the use of tools for activity duration planning and the application of Gantt charts for schedule planning and tracking updates.
- Describe the concept of risk in project management, including the process of identifying risks, and the creation of a risk register and risk report.
- Discuss qualitative risk analysis and how to calculate them.
- Discuss the methodologies for monitoring project risks and addressing them through various risk response strategies.
- Evaluate the three methodologies by discussing their purposes and comparing their advantages.

COURSE OUTLINE



Learning Unit 1: **Introduction to Project Management**



Learning Unit 2: **Project Integration Management**



Learning Unit 3: **Project Scope Management**



Learning Unit 4: **Project Schedule Management**



Written Assessments

- Candidates are to answer all questions and receive a minimum grade of 50% and above (out of 100%) to demonstrate competencies in Learning Units (LU) 1 to 6.
- Candidates are to construct a Project Charter, Project Plan, Project execution and Project closure and receive a minimum grade of 50% and above (out of 100%) to demonstrate competencies in Learning Units (LU) 1 to 6.

COURSE OUTLINE



Learning Unit 5: Project Risk Management



Learning Unit 6: Type of Project Management Methodologies

IT-TOOLS COVERED



Microsoft Project



Call

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Email

information@asktraining.com.sg

Location:

8 Jurong Town Hall Road
#27-01 The JTC Summit
Singapore 609434

Course Fees & Funding

S\$750

(exclusive of 9% GST)

PROGRAMME FEE AFTER ELIGIBLE SSG SUBSIDIES:

From **S\$95.25**

(inclusive of 9% GST) after 90% SSG Subsidies



Self-Sponsored

Course Fee
before Subsidy and GST

Eligible Funding

Nett Fees Payable
incl. 9% GST

Singapore Citizens
40 years old and above

S\$750.00

90% SkillsFuture Funding

S\$95.25

Singaporean Citizens,
PRs or LTVP+ Holders
21 years old and above

70% SkillsFuture Funding

S\$245.25



Company-Sponsored

Course Fee
before Subsidy and GST

Eligible Funding

Nett Fees Payable
incl. 9% GST

Small-to-Medium Enterprise (SME)
Singaporean Citizens,
PRs or LTVP+ Holders
≥ 21 years old

S\$750.00

90% SkillsFuture Funding

S\$95.25

Non-SME
Singaporean Citizens,
PRs or LTVP+ Holders
≥ 21 years old

70% SkillsFuture Funding

S\$245.25

Non-SME
Singaporean Citizens
≥ 40 years old

90% SkillsFuture Funding

S\$95.25



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