



Microsoft Excel 2019																
Course Title	HRP	SFC Claimable	No. of Day(s)	Course Fee (Inc. GST)	Course Code	Location	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Microsoft Excel 2019 - Basic	Yes	Yes	2	\$385.20	ASKEB9	JTC Summit	10-11	18-19	05-06	16-17	04-05	18-19	12-13	06-07	17-18	01-02
						Mountbatten Sq	03-04	04-05	17-18	02-03	14-15	01-02	01-02	17-18	03-04	12-13
Microsoft Excel 2019 - Intermediate	Yes	Yes	2	\$385.20	ASKE9	JTC Summit	14-15	21-22	09-10	20-21	07-08	22-23	15-16	10-11	21-22	05-06
						Mountbatten Sq	07-08	07-08	19-20	06-07	18-19	04-05	05-06	20-21	07-08	15-16
Microsoft Excel 2019 - Advanced	Yes	Yes	2	\$385.20	ASKEA9	JTC Summit	17-18	25-26	12-13	23-24	14-15	25-26	19-20	13-14	24-25	08-09
						Mountbatten Sq	10-11	11-12	23-24	09-10	21-22	11-12	08-09	25-26	10-11	19-20
Microsoft Excel: Advanced Formulas and Functions <b>NEW !</b>	Yes	Yes	2	\$535.00	ASKFF8	JTC Summit		11-12		27-28		29-30		25-26		28-29
						Mountbatten Sq	21-22		30-31		18-19		19-20		21-22	
Microsoft Excel: 99 Pro Hacks and Tips	Yes	No	1	\$299.60	ASKTH8	JTC Summit		13			13			12		
						Mountbatten Sq	09			08		07			14	
Advanced Pivot Table Techniques in Microsoft Excel <b>NEW !</b>	Yes	Yes	1	\$299.60	ASKEP8	JTC Summit	23		17		25		26		23	
						Mountbatten Sq		20		29		17		19		29
Data Analysis with Microsoft Excel DASHBOARD Reporting for Management <b>NEW !</b>	Yes	Yes	2	\$802.50	ASKDR8	Hotel		18-19		20-21		22-23		17-18		19-20
Bridging Big Data Analytics using Power BI	Yes	Yes	1	\$428.00	ASKBB8	JTC Summit	16			15			21			07
						Mountbatten Sq			11		10			09		
Introduction to Microsoft Excel Power Query, Data Model, Power Pivot and DAX <b>NEW !</b>	Yes	Yes	2	\$802.50	ASKPQ8	Hotel	14-15		23-24		25-26		12-13		14-15	
Visual Basic for Applications in Microsoft Excel - Fundamental	Yes	Yes	3	\$642.00	ASK7VB	JTC Summit		18-20		20-22		22-24		10-12		19-21
						Mountbatten Sq	07-09		04-06		04-06		14-16		07-09	

Microsoft PowerPoint & Word 2019																
Course Title	HRP	SFC Claimable	No. of Day(s)	Course Fee (Inc. GST)	Course Code	Location	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Microsoft PowerPoint 2019 - Basic and Intermediate	Yes	Yes	2	\$385.20	ASKPB9	JTC Summit	07-08	11-12	19-20	06-07	14-15	03-04	22-23	17-18	07-08	12-13
						Mountbatten Sq	16-17	21-22	09-10	20-21	06-07	15-16	12-13	03-04	14-15	22-23
Microsoft PowerPoint 2019 - Advanced	Yes	Yes	1	\$235.40	ASKPA9	JTC Summit		13		08		05		19		14
						Mountbatten Sq	18		11		08		14		16	
Creative Microsoft PowerPoint Designs Masterclass <b>NEW !</b>	Yes	Yes	1	\$299.60	ASKCP8	HBL		20			06			19		
Microsoft Word 2019 - Basic and Intermediate	Yes	Yes	2	\$385.20	ASKWB9	JTC Summit	01-02	07-08	23-24	09-10	18-19	11-12	05-06	20-21	09-10	15-16
						Mountbatten Sq	14-15	18-19	12-13	22-23	12-13	24-25	15-16	05-06	17-18	05-06
Microsoft Word 2019 - Advanced	Yes	No	1	\$235.40	ASKWA9	JTC Summit	03		25		20		07		11	
						Mountbatten Sq		20		24		26		07		07
Creating Digital MS Word Forms and Importing Data Automatically from MS Excel <b>NEW !</b>	Yes	Yes	1	\$299.60	ASKWF8	JTC Summit		14		30		24			30	
						Mountbatten Sq			25		26		27			30

West Branch - Headquarter  
(next to Jurong East Bus Interchange & MRT Station, EW Line)  
8 Jurong Town Hall Road  
#27-01 The JTC Summit  
Singapore 609434

East Branch  
(next to Mountbatten MRT Station)  
229 Mountbatten Road  
#03-43 Mountbatten Square  
Singapore 398007

@ASK Training Pte Ltd  
Co. Reg. No. : 201016621D  
GST Reg. No. : 201016621D



Microsoft Access & Outlook																
Course Title	HRP	SFC Claimable	No. of Day(s)	Course Fee (Inc. GST)	Course Code	Location	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Microsoft Access 2019 - Basic and Intermediate	Yes	Yes	2	\$428.00	ASKAB9	JTC Summit		04-05		06-07		01-02		03-04		05-06
						Mountbatten Sq	14-15		09-10		07-08		08-09		03-04	
Microsoft Access 2019 - Advanced	Yes	No	2	\$428.00	ASKAA9	JTC Summit	28-29		26-27		28-29		22-23		14-15	
						Mountbatten Sq		28-29		27-28		15-16		20-21		22-23
Microsoft Outlook 2019 - Basic and Intermediate	Yes	Yes	1	\$267.50	ASKKB9	JTC Summit	10		17		21		01		10	
						Mountbatten Sq		14		13		11		25		01
Microsoft Outlook 2019 - Intermediate and Advanced	Yes	Yes	1	\$267.50	ASKKA9	JTC Summit	11		18		22		02		11	
						Mountbatten Sq				14		12				02

Microsoft Office - Home Based Learning (Virtual)																
Course Title	HRP	SFC Claimable	No. of Day(s)	Course Fee (Inc. GST)	Course Code	Location	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Microsoft Excel 2019 - Fundamentals	Yes	No	2	\$449.40	ASK9EB	Home Based Learning	14-15	18-19	23-24	02-03	18-19	15-16	19-20	03-04	14-15	19-20
Microsoft Excel 2019 - Intermediate & Advanced	Yes	No	3	\$556.40	ASK9EA		16-18	20-22	25-27	06-08	20-22	17-19	21-23	05-07	16-18	21-23
Microsoft PowerPoint 2019 - Fundamentals	Yes	No	2	\$449.40	ASK9PB		21-22	25-26	09-10	13-14	25-26	22-23	05-06	10-11	21-22	05-06
Microsoft PowerPoint 2019 - Intermediate & Advanced	Yes	No	3	\$556.40	ASK9PA		23-25	27-29	17-19	15-17	27-29	24-26	07-09	12-14	23-25	07-09
Microsoft Word 2019 - Fundamentals	Yes	No	2	\$449.40	ASK9WB		07-08	04-05	05-06	23-24	04-05	01-02	12-13	17-18	07-08	12-13
Microsoft Word 2019 - Intermediate & Advanced	Yes	No	3	\$556.40	ASK9WA		09-11	06-08	09-11	27-29	06-08	03-05	14-16	19-21	09-11	14-16

Web Applications																
Course Title	HRP	SFC Claimable	No. of Day(s)	Course Fee (Inc. GST)	Course Code	Location	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Building Your E-commerce Business Empire in Singapore with Shopee <b>NEW!</b>	No	Yes	1	\$160.50	ASKECS	JTC Summit	23	27	27	08	05	17	19	12	03	07
						Mountbatten Sq		14		27		24		17		12
Infographics Concept and Data Visualization Technique	Yes	Yes	1	\$299.60	ASKGV7	JTC Summit	09		11		18		14		16	
						Mountbatten Sq		13		15		17		19		13
Introduction to Digital Marketing	Yes	No	2	\$535.00	ASKDM8	JTC Summit		11-12	05-06	13-14	12-13	10-11	26-27	13-14	07-08	15-16
						Mountbatten Sq	01-02		23-24		28-29		12-13		17-18	
Understanding E-Commerce in Your Organisation (To Build Online Shop) <b>NEW!</b>	Yes	Yes	2	\$535.00	ASKEB7	JTC Summit	14-15	25-26	21&28	13-14			12-13			08-09
						Mountbatten Sq			26-27			18-19			07-08	
Website Design & Development (using Free Software)	Yes	Yes	1	\$299.60	ASKKM7	HBL		06		22		15		20		13

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229 Mountbatten Road  
#03-43 Mountbatten Square  
Singapore 398007

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Adobe CC																
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Photoshop CC - Basic to Intermediate	Yes	Yes	2	\$513.60	ASKPB8	JTC Summit			17-18			15-16			17-18	
						Mountbatten Sq	21-22			13-14			19-20			08-09

Video Editing & IT Related																
Course Title	HRP	SFC Claimable	No. of Day(s)	Course Fee (Inc. GST)	Course Code	Location	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
IT Clinics (PC/Laptop Maintenance)	Yes	Yes	2	\$535.00	ASKCL7	JTC Summit	15-16		24-25	01-02 14-15	19-20		06-07		15-16	
Video Production	Yes	Yes	2	\$535.00	ASKVP7	JTC Summit	29-30		17-18		26-27		20-21		29-30	
						Mountbatten Sq		12-13	10-11	28-29		23-24		11-12		20-21

Digital Marketing																
Course Title	HRP	SFC Claimable	No. of Day(s)	Course Fee (Inc. GST)	Course Code	Location	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
(18 Hrs) WSQ - Developing Integrated Digital Marketing Strategy <b>NEW !</b>	2	Yes	2	\$1,057.16	ASQDMS	JTC Summit	01-02	04-05	05-06	02-03	04-05	01-02	08-09	03-04	01-02	08-09
						Mountbatten Sq					14-15		22-23			10-11
(18 Hrs) WSQ - Content Marketing Strategy <b>NEW !</b>	2	Yes	2	\$1,057.16	ASQCMS	JTC Summit	03-04		19-20		07-08		15-16		03-04	
						Mountbatten Sq		21-22		16-17		04-05		13-14		01-02
(18 Hrs) WSQ – Social Media Marketing <b>NEW !</b>	2	Yes	2	\$1,057.16	ASQSMM	JTC Summit	24-25	25-26	30-31	20-21	21-22	18-19	22-23	17-18	24-25	19-20
						Mountbatten Sq					25-26		05-06		14-15	
WSQ - YouTube Marketing <b>NEW !</b>	2	Yes	2	\$1,057.16	ASKYTM	JTC Summit	03-04	07-08	19-20	13-14	21-22					
						Mountbatten Sq		25-26	30-31		28-29					

\* For some of the Soft Skills courses in Hotel or JTC Summit, we conduct Hybrid training by combining Home-based learners with our onsite participants.