

West Branch - Headquarter
 (next to Jurong East Bus Interchange & MRT Station, EW Line)
 8 Jurong Town Hall Road
 #27-01 The JTC Summit
 Singapore 609434

East Branch
 (next to Mountbatten MRT Station, Circle Line)
 229 Mountbatten Road
 #03-43 Mountbatten Square
 Singapore 398007

Contact Us
 Email : information@asktraining.com.sg
 : Zenn@asktraining.com.sg
 Website : www.asktraining.com.sg
 Office : +65 6484 6723 Fax : +65 6567 2383

@ASK Training Pte Ltd
 Co. Reg. No. : 201016621D
 GST Reg. No. : 201016621D



ICDL - International Computer Driving Licence

Course Title	HRMS	No. of Day(s)	Non-Funded Fee	Funded Fee*	Location	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
16hrs - ICDL Perform Spreadsheet Functions (Excel Fundamentals)	No	2	\$449.40	\$71.40	JTC Summit	14-15		04-05	15-16	06-07	06-07	04-05	07-08	02-03	03-04	04-05	05-06
					Mountbatten Square		11-12	25-26	08-09		24-25		22-23		17-18		19-20
24hrs - ICDL Perform Advanced Spreadsheet Functions (Excel Advanced)	No	3	\$556.40	\$88.40	JTC Summit	23-25		20-22	24-26	27-29		17-19	21-23	18-20	23-25	27-29	18-20
					Mountbatten Square		25-27			13-15		24-26		09-11		13-15	
16hrs - ICDL Perform Word Processing Functions (Word Fundamentals)	No	2	\$449.40	\$71.40	JTC Summit	17-18			04-05		03-04		26-27		29-30		30-31
					Mountbatten Square			07-08									
24hrs - ICDL Perform Advanced Word Processing Functions (Word Advanced)	No	2	\$556.40	\$88.40	JTC Summit												
					Mountbatten Square												
16hrs - ICDL Perform Presentation Functions (PowerPoint Fundamentals)	No	2	\$449.40	\$71.40	JTC Summit			21-22		23-24		29-30		23-24		21-22	
					Mountbatten Square	10-11			15-16								
24hrs - ICDL Perform Advanced Presentation Functions (PowerPoint Advanced)	No	2	\$556.40	\$88.40	JTC Summit												
					Mountbatten Square												
16hrs - ICDL Online Essential (Web & Outlook)	No	2	\$385.20	\$61.20	JTC Summit							22-23		16-17		25-26	
					Mountbatten Square	28-29											
16hrs - ICDL Computer Essentials (Windows)	No	2	\$385.20	\$61.20	JTC Summit			18-19					01-02		07-08		26-27
					Mountbatten Square												
16hrs - ICDL Secure Use of IT (IT Security)	Yes	2	\$385.20	\$61.20	JTC Summit			25-26				15-16					12-13
					Mountbatten Square	28-29					06-07			12-13			
24hrs - ICDL Online Collaboration (Cloud Computing & Google Apps)	Yes	3	\$556.40	\$88.40	JTC Summit	14-16		27-29	10-12	15-17	19-21	08-10	06-08	09-11	09-11	06-08	02-04
					Mountbatten Square	21&24-25©		13-15	24-26	27-29	26-28	29-31	21-23	25-27	21-23	25-27	16-18

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24hrs - ICDL Image Editing (Photoshop)	No	3	\$663.40	\$105.40	JTC Summit	09-11	25-27	27-29	10-12	08-10	12-14	01-03			29-31		
					Mountbatten Square		18-20						13-15	04-05		06-07	09-11
16hrs - ICDL Introduction to Computer and Internet	No	2	\$385.20	\$61.20	JTC Summit	10-11 28-29 03-04© 24-25©	14-15 25-26©	07-08 18-19 11-12© 25-26©	04-05 01-02©	06-07 02-03©	13-14 06-07©	27Jun & 4Jul, 28Jun & 5Jul©					
					Mountbatten Square	07-08 14-15©	18-19 18-19(#)	07-08 14-15©	08-09 11-12©	02-03 09-10©	06-07 03-04©						
16hrs - ICDL Introduction to Spreadsheet and Word Processing (Excel and Word)	No	2	\$385.20	\$61.20	JTC Summit	30-31 30-31©	21-22	28-29 28-29©	22-23 15-16©	21-22 09-10©	17-18 10-11©						
					Mountbatten Square	17-18 17-18©	21-22	17-18 17-18©	29-30 17-18©	16-17 23-24©	20-21 13-14©						
16hrs ICDL Tablet Fundamentals	No	2	\$385.20	\$61.20	JTC Summit	03-04 17-18 07-08© 24-25©	11-12 21-22©	04-05 21-22 07-08© 25-26©	08-09 04-05© 29-30©	16-17 13-14© 29-30©	06-07 03-04© 24-25©	28Jun & 5Jul, 27Jun & 4Jul©					
					Mountbatten Square	10-11 07-08©	14-15 14-15(#)	03-04 20-21 06-07© 17-18©	11-12 08-09© 22-23©	09-10 06-07© 27-28©	10-11 06-07© 27-28©						
Multilingual & Multi-Input Word Processing (中文文字处理与输入法课程)	No	2	\$385.20	Non-WSQ	JTC Summit			25-26©			03-04©			26-27©			17-18©
					Mountbatten Square	07-08©				15-16©				11-12©			10-11©

Funded Fee* - Subjected to WDA criteria for Singapore Citizens and PRs.

© Conduct in Mandarin & Course material is in English

(#) Conduct in Malay & Course material is in English