

West Branch - Headquarter (The JTC Summit)
 (next to Jurong East Bus Interchange & MRT Station, EW Line)
 8 Jurong Town Hall Road
 #27-01 The JTC Summit
 Singapore 609434

Ang Mo Kio 574
 (Between Chong Boon & Cheng San Market at Ang Mo Kio)
 Blk 574 Ang Mo Kio Avenue 10,
 #01-1837,
 Singapore 560574

East Branch (Mountbatten Square)
 (next to Mountbatten MRT Station, Circle Line)
 229 Mountbatten Road
 #03-43 Mountbatten Square
 Singapore 398007

Bedok 208 (Bedok Central)
 (next to Bedok MRT Station)
 Blk 208 New Upper Changi Road
 #01-691 (2nd Storey)
 Singapore 460208

Choa Chu Kang Centre (CCK)
 (next to CCK MRT Station, Lot 1 Shopping Mall)
 309 Choa Chu Kang Ave 4
 #06-02, Choa Chu Kang Centre
 Singapore 680309

Contact Us
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 : Zenn@asktraining.com.sg
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 Office : +65 6484 6723 Fax : +65 6567 2383



ICDL - International Computer Driving Licence												
Course Title	HRMS	No. of Day(s)	Non-Funded Fee	Funded Fee* (90%)	Location	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19
16hrs - ICDL Introduction to Computer and Internet	No	2	\$385.20	\$61.20	Ang Mo Kio Blk 574	15-16 22-23 <u>19 & 26</u> 14 & 21© 17-18© <u>20 & 27©</u>	21-22 <u>16-17</u> 19-20(#) 25-26©	19-20 <u>23 & 30</u> 18 & 25© 21-22© <u>24 & 31©</u>	15-16 23-24 <u>21 & 28</u> 17-18© 22 & 29© <u>20 & 27©</u>	23-24 28-29 <u>18 & 25</u> 21-22© <u>19&26©</u>	<u>16 & 23</u> 06-07© <u>15 & 22©</u> 27May & 03Jun©	25Jun & 02Jul 24Jun & 01Jul©
					Bedok Central Blk 208	02-03 09-10 04 & 11© 07-08©	11 & 18 14-15 12-13(#)	05-06 12-13 04 & 11© 07-08©	02-03 09-10 01 & 08© 04-05©	02-03 07-08 06 & 13© 09-10	11-12 18-19 10 & 17© 13-14©	
16hrs - ICDL Introduction to Spreadsheet and Word Processing (Excel and Word)	No	2	\$385.20	\$61.20	Ang Mo Kio Blk 574	28-29 30-31©	27-28	26-27 28-29©	25-26	30-31	04-05©	26Jun & 03Jul
					Bedok Central Blk 208	28-29 30-31©		14-15 14-15©	11-12	14-15 16-17©	20-21	
16hrs ICDL Tablet Fundamentals	No	2	\$385.20	\$61.20	Ang Mo Kio Blk 574	02-03 09-10 <u>05 & 12</u> 04 & 11© 07-08© <u>06 & 13©</u>	11 & 18 14-15 12-13(#) <u>23-24©</u>	05-06 12-13 <u>09 & 16</u> 04 & 11© 07-08© <u>10 & 17©</u>	02-03 09-10 <u>07 & 14</u> 01 & 08© 04-05© <u>06 & 13©</u>	02-03 07-08 14-15 <u>04 & 11</u> 06 & 13© 09-10© 16-17©	<u>11-12</u> 18-19 <u>02 & 09</u> 10 & 17© 13-14© 20-21© <u>01 & 08©</u>	27Jun & 04Jul 28Jun & 05Jul©
					Bedok Central Blk 208	15-16 22-23 14 & 21© 17-18© 24-25©	21-22 27-28 19-20(#) 25-26©	19-20 26-27 18 & 25© 21-22© 28-29©	15-16 25-26 17-18© 22 & 29© 23-24©	23-24 28-29 21-22© 30-31©	27May & 03Jun© 04-05© 06-07©	25Jun & 02Jul 27Jun & 04Jul 24Jun & 01Jul© 26Jun & 03Jul© 28Jun & 05Jul©

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16hrs - ICDL Computer Essentials (Windows)	No	2	\$385.20	\$61.20	Ang Mo Kio Blk 574	24-25						
16hrs - ICDL Online Essential (Web & Outlook)	No	2	\$385.20	\$61.20	Ang Mo Kio Blk 574	24-26						
16hrs - ICDL Perform Spreadsheet Functions (Excel Fundamentals)	No	2	\$449.40	\$71.40	Ang Mo Kio Blk 574							11-12
					Bedok Central Blk 208							11-12
16hrs - ICDL Perform Word Processing Functions (Word Fundamentals)	No	2	\$449.40	\$71.40	Ang Mo Kio Blk 574							16-17
					Bedok Central Blk 208							16-17
16hrs - ICDL Perform Presentation Functions (PowerPoint Fundamentals)	No	2	\$449.40	\$71.40	Ang Mo Kio Blk 574							18-19
					Bedok Central Blk 208							18-19
24hrs - ICDL Online Collaboration (Cloud Computing & Google Apps)	No	2	\$556.40	\$88.40	Ang Mo Kio Blk 574			01-03				22-24
					Bedok Central Blk 208							22-24
Multilingual & Multi-Input Word Processing (中文文字处理与输入法课程)	No	2	\$385.20	Non-WSQ	Ang Mo Kio Blk 574			14-15				

Funded Fee* - Subjected to WDA criteria for Singapore Citizens and PRs.

Highlighted in red, italic & underline are weekend classes

© Conduct in Mandarin & Course material is in English

(#) Conduct in Malay & Course material is in English