

West Branch - Headquarter
(next to Jurong East Bus Interchange & MRT Station, EW Line)
8 Jurong Town Hall Road
#27-01 The JTC Summit
Singapore 609434

East Branch
(next to Mountbatten MRT Station, Circle Line)
229 Mountbatten Road
#03-43 Mountbatten Square
Singapore 398007

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@ASK Training Pte Ltd
Co. Reg. No. : 201016621D
GST Reg. No. : 201016621D



ICDL - International Computer Driving Licence

Course Title	HRMS	No. of Day(s)	Non-Funded Fee	Funded Fee*	Location	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
16hrs - ICDL Perform Spreadsheet Functions (Excel Fundamentals)	No	2	\$449.40	\$71.40	JTC Summit	18-19	01-02	03-04	14-15		04-05
					Mountbatten Square	08-09		06-07		11-12	25-26
24hrs - ICDL Perform Advanced Spreadsheet Functions (Excel Advanced)	No	3	\$556.40	\$88.40	JTC Summit	29-31	12-14	19-21	23-25		20-22
					Mountbatten Square	24-26	28-30	26-28		25-27	
16hrs - ICDL Perform Word Processing Functions (Word Fundamentals)	No	2	\$449.40	\$71.40	JTC Summit		22-23		17-18		
					Mountbatten Square	29-30		20-21			07-08
24hrs - ICDL Perform Advanced Word Processing Functions (Word Advanced)	No	2	\$556.40	\$88.40	JTC Summit			10-12			
					Mountbatten Square		19-21				
16hrs - ICDL Perform Presentation Functions (PowerPoint Fundamentals)	No	2	\$449.40	\$71.40	JTC Summit	29-30		17-18			21-22
					Mountbatten Square		29-30		10-11		
24hrs - ICDL Perform Advanced Presentation Functions (PowerPoint Advanced)	No	2	\$556.40	\$88.40	JTC Summit		21-23				
					Mountbatten Square	10-12		12-14			
16hrs - ICDL Online Essential (Web & Outlook)	No	2	\$385.20	\$61.20	JTC Summit		22-23				
					Mountbatten Square				28-29		
16hrs - ICDL Computer Essentials (Windows)	No	2	\$385.20	\$61.20	JTC Summit	01-02		10-11			18-19
					Mountbatten Square		12-13	03-04			
16hrs – ICDL Secure Use of IT (IT Security)	Yes	2	\$385.20	\$61.20	JTC Summit		26-27				25-26
					Mountbatten Square			10-11	28-29		
24hrs - ICDL Online Collaboration (Cloud Computing & Google Apps)	No	3	\$556.40	\$88.40	JTC Summit	10-12 29-31		26-28	14-16		27-29
					Mountbatten Square		14-16		21&24-25©		13-15

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Course Title	HRMS	No. of Day(s)	Non-Funded Fee	Funded Fee*	Location	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19
24hrs - ICDL Image Editing (Photoshop)	No	3	\$663.40	#####	JTC Summit		21-23		09-11	25-27	27-29
					Mountbatten Square	22-24		12-14		18-20	
16hrs - ICDL Introduction to Computer and Internet	No	2	\$385.20	\$61.20	JTC Summit	01-02 18-19 04-05© 15-16©	01-02 19-20 07-08© 19-20©	03-04 20-21 06-07© 17-18©	10-11 28-29 03-04© 24-25©	14-15 25-26©	07-08 18-19 11-12© 25-26©
					Mountbatten Square	04-05 01-02©	07-08 15-16©	06-07 13-14©	07-08 14-15©	18-19 18-19(#)	07-08 14-15©
16hrs - ICDL Introduction to Spreadsheet and Word Processing (Excel and Word)	No	2	\$385.20	\$61.20	JTC Summit	08-09 25-26 22-23©	15-16 26-27 29-30©	13-14 27-28 20-21©	30-31 30-31©	21-22	28-29 28-29©
					Mountbatten Square	22-23 25-26©	29-30 26-27©	17-18 27-28©	17-18 17-18©	21-22	17-18 17-18©
16hrs ICDL Tablet Fundamentals	No	2	\$385.20	\$61.20	JTC Summit	04-05 22-23 01-02© 10 & 17© 25-26©	07-08 29-30 01-02© 05 & 12© 26-27©	06-07 17-18 03-04© 20-21© 24 & 31©	03-04 17-18 07-08© 24-25©	11-12 21-22©	04-05 21-22 07-08© 25-26©
					Mountbatten Square	01-02 18-19 04-05© 22-23©	01-02 19-20 07-08© 19-20©	03-04 20-21 06-07© 17-18©	10-11 07-08©	14-15 14-15(#)	03-04 20-21 06-07© 17-18©
Multilingual & Multi-Input Word Processing (中文文字处理与输入法课程)	No	2	\$385.20	Non-WSQ	JTC Summit	08-09©		10-11©			25-26©
					Mountbatten Square		22-23©		07-08©		

Funded Fee* - Subjected to WDA criteria for Singapore Citizens and PRs.

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(#) Conduct in Malay & Course material is in English