

West Branch - Headquarter  
 (next to Jurong East Bus Interchange & MRT Station, EW Line)  
 8 Jurong Town Hall Road  
 #27-01 The JTC Summit  
 Singapore 609434

East Branch  
 (next to Mountbatten MRT Station, Circle Line)  
 229 Mountbatten Road  
 #03-43 Mountbatten Square  
 Singapore 398007

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@ASK Training Pte Ltd  
 Co. Reg. No. : 201016621D  
 GST Reg. No. : 201016621D



## ICDL - International Computer Driving Licence

Course Title	HRMS	No. of Day(s)	Non-Funded Fee	Funded Fee*	Location	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
16hrs - ICDL Perform Spreadsheet Functions (Excel Fundamentals)	No	2	\$449.40	\$71.40	JTC Summit	03-04	01-02	26-27	12-13	09-10	11-12	02-03	06-07	10-11	18-19	01-02	03-04
					Mountbatten Square	09-10		06-07	02-03	30-31		16-17		03-04	08-09		06-07
24hrs - ICDL Perform Advanced Spreadsheet Functions (Excel Advanced)	No	3	\$556.40	\$88.40	JTC Summit	29-31			23-25	23-25	27-29	09-11	29-31	26-28	29-31	12-14	19-21
					Mountbatten Square		26-28		09-11		18-20		06-08	12-14	24-26	28-30	26-28
16hrs - ICDL Perform Word Processing Functions (Word Fundamentals)	No	2	\$449.40	\$71.40	JTC Summit	29-30		28-29		17-18		30-31		20-21		22-23	
					Mountbatten Square		01-02		16-17		28-29		02-03		29-30		20-21
24hrs - ICDL Perform Advanced Word Processing Functions (Word Advanced)	No	2	\$556.40	\$88.40	JTC Summit				11-13		20-22		06-08		10-12		10-12
					Mountbatten Square					14-16		18-20		17-19		19-21	
16hrs - ICDL Perform Presentation Functions (PowerPoint Fundamentals)	No	2	\$449.40	\$71.40	JTC Summit		27-28		19-20		21-22		29-30		29-30		17-18
					Mountbatten Square	30-31		22-23		07-08		30-31		20-21		29-30	
24hrs - ICDL Perform Advanced Presentation Functions (PowerPoint Advanced)	No	2	\$556.40	\$88.40	JTC Summit					09-11		16-18		12-14		21-23	
					Mountbatten Square				11-13		11-13		27-29		10-12		12-14
16hrs - ICDL Online Essential (Web & Outlook)	No	2	\$385.20	\$61.20	JTC Summit			28-29		21-22		26-27		24-25		22-23	
					Mountbatten Square				23-24		04-05		30-31				
16hrs - ICDL Computer Essentials (Windows)	No	2	\$385.20	\$61.20	JTC Summit	29-30	26-27		26-27		25-26		20-21		01-02		10-11
					Mountbatten Square	02-03		28-29		14-15		30-31		27-28		12-13	03-04
16hrs - ICDL Secure Use of IT (IT Security)	Yes	2	\$385.20	\$61.20	JTC Summit		12-13			14-15			20-21			26-27	
					Mountbatten Square	18-19		01-02			07-08			06-07			10-11
24hrs - ICDL Online Collaboration (Cloud Computing & Google Apps)	No	3	\$556.40	\$88.40	JTC Summit	03-05			18-20		04-06		27-29		29-31		26-28
					Mountbatten Square		26-28			23-25			01-03			14-16	

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16hrs - ICDL Introduction to Computer and Internet	No	2	\$385.20	\$61.20	JTC Summit	02-03 18-19 11-12© 15-16(#)	05-06 01-02© 21-22(#)	01-02 05-06© 19-20 19-20(#)	05-06 16-17 02-03© 26-27©	07-08 17-18 03-04© 21-22©	07-08 19-20 04-05© 21-22©	02-03 19-20 05-06© 16-17©	06-07 23-24 02-03©	03-04 20-21 06-07© 17-18©	01-02 18-19 04-05© 15-16©	01-02 19-20 07-08© 19-20©	03-04 20-21 06-07© 17-18©
					Mountbatten Square	04-05 08-09© 29-30(#)	07-08 05-06© 12-13(#)	06-07 08-09© 12-13(#)	12-13 05-06©	10-11 02-03©	13-14 11-12©	05-06 09-10©	13-14 06-07©	10-11 03-04©	04-05 01-02©	07-08 15-16©	06-07 13-14©
16hrs - ICDL Introduction to Spreadsheet and Word Processing (Excel and Word)	No	2	\$385.20	\$61.20	JTC Summit	08-09 25-26 25-26©	26-27	19-20 28-29 26-27©	12-13 23-24 10-11©	14-15 24-25 07-08©	25-26 27-28©	09-10 26-27 30-31©	13-14 30-31 16-17©	13-14 27-28 24-25©	08-09 25-26 22-23©	15-16 26-27 29-30©	13-14 27-28 20-21©
					Mountbatten Square	15-16 18-19©	26-27	28-29 26-27©	23-24 16-17©	21-22 17-18©	28-29 25-26©	16-17 26-27©	30-31 23-24©	24-25 27-28©	22-23 25-26©	29-30 26-27©	17-18 27-28©
16hrs ICDL Tablet Fundamentals	No	2	\$385.20	\$61.20	JTC Summit	11-12 22-23 09-10© 22 & 29© 03-04(#)	07-08 22-23 05-06© 12-13(#)	15-16 22-23 08-09© 21 & 28© 26-27(#)	09-10 26-27 05-06© 23-24©	10-11 21-22 10-11© 16 & 23© 30-31©	13-14 28-29 11-12© 27-28©	05-06 23-24 12-13© 18 & 25© 30-31©	02-03 27-28 06-07© 27-28©	10-11 24-25 03-04© 12 & 19© 27-28©	04-05 22-23 01-02© 10 & 17© 25-26©	07-08 29-30 01-02© 05 & 12© 26-27©	06-07 17-18 03-04© 20-21© 24 & 31©
					Mountbatten Square	11-12 22-23 15-16© 25-26© 08-09(#)	05-06 22-23 01-02© 22-23(#)	01-02 19-20 05-06© 28-29© 21-22(#)	02-03 19-20 09 & 16© 26-27©	07-08 24-25 03-04© 21-22©	07-08 19-20 04-05© 21-22©	02-03 19-20 05-06© 23-24©	06-07 23-24 02-03© 20-21©	03-04 20-21 10-11© 24-25©	01-02 18-19 04-05© 22-23©	01-02 19-20 07-08© 19-20©	03-04 20-21 06-07© 17-18©
Multilingual & Multi-Input Word Processing (中文文字处理与输入法课程)	No	2	\$385.20	Non-WSQ	JTC Summit	15-16©	01-02©	22-23©	23 & 30©		25-26©		23-24©		08-09©		10-11©
					Mountbatten Square	04-05©		26-27©		30-31©		23-24©		10-11©			

Funded Fee\* - Subjected to WDA criteria for Singapore Citizens and PRs.

© Conduct in Mandarin & Course material is in English

(#) Conduct in Malay & Course material is in English